

## Summary of PCC meeting held on 26 July 2018

At the PCC meeting held on 22 March, the business included:

### Work to the Tower

The PCC heard that following the tendering exercise carried out earlier in the year, the contract for the major works on the Tower had been awarded to the engineering firm of Sykes and Son Ltd. The programme of major works to the Tower is due to start on 24 September 2018.

### Fall of stonework from the Tower

The PCC was concerned to hear that there had been a small fall of stonework from the Tower recently and reassured to learn from the Rector that, following a report from the Church's Architect and in consultation with the City Corporation an abseiling preventative investigation had urgently been arranged for 4 August. (NB This has subsequently taken place, the stonework made safe, and repairs to the damage will be included in the major works on the Tower.)

### Church policies

The PCC regularly reviews Church policies. At this PCC the following policies were reviewed and approved: safeguarding and safer recruitment.

The Church's Health and Safety Policy is currently being revised and will be brought to a future PCC meeting. It is planned to nominate a PCC member with specific responsibility for health and safety.

### GDPR

Work is ongoing on GDPR to ensure that the Church is fully compliant with the new legislation introduced in May 2018. A privacy policy is being developed and when finalised will be made available to all on the Church's contacts list and displayed on the website.

### Archdeacon's Visitation

The PCC received a report of the Archdeacon's visitation in March and was pleased to note that the report generally was very favourable, and that the Rector and Church staff were making every effort to ensure that the small number of recommendations were fully met.

### Staff vacancy (Operations Officer)

An advertisement for the current vacancy to appoint a successor to the post held by Dan Warnke will appear on the Diocesan website later this month. Shortlisting of applicants and interviews will take place in September.

### Worshipful Company of Mercers

The PCC approved the installation of a badge plate bearing the arms and name of the Worshipful Company of Mercers in a similar manner to others and on the south seat on the Dais in Church.